



City of Annapolis

DEPARTMENT OF NEIGHBORHOOD & ENVIRONMENTAL PROGRAMS

160 Duke of Gloucester Street, Room 202, Annapolis, Maryland 21401

Annapolis 410-263-7946 • FAX 410-263-9158 • TDD 410-263-7943 • www.annapolis.gov

Maria Broadbent
DIRECTOR

November 5, 2014

Erika Wein
Drum, Loyka & Associates, LLC
Clock Tower Place, Suite 35
Annapolis, MD 21403

RE: Review of the October 8, 2014 Forest Stand Delineation Plan (FSD), Griscom Square

Ms. Wein;

The Department of Neighborhood and Environmental Programs has reviewed the Forest Stand Delineation for the Griscom Square subdivision and have the following comments:

1. Section 2.1 on page 2-2 of the State Forest Conservation Technical Manual, Third edition 1997 (Manual) clarifies what type of Forest Stand Delineation is required for a development project. Since forest, as per the Manual's definition, exists on site either an intermediate or full FSD will be required.

If no priority forest or priority retention areas will be disturbed during or after development and a Forest Conservation Plan worksheet will be submitted showing that the amount of forest retained will be greater or equal to the break even amount than an intermediate FSD may be submitted. Otherwise a full FSD will be required. Pages 2-9 through 2-22 and page 3-3 of the Manual clarify what information needs to be submitted for either an intermediate or full FSD. Please provide all the required information.

2. Please show the entire development site on one sheet and the list of all trees on another sheet.
3. Please show all trees 24" and greater on the development site. As per the Forest Conservation Act a variance will be required for the removal of any tree 30" in diameter or greater or 75% of the diameter, measured at 4.5 feet above the ground, of the current State Champion Tree of that species. A letter requesting a variance for the removal of any such tree will need to be included with the Forest Conservation Plan. The letter will need to include a demonstration as to why such a tree(s) cannot be preserved (Page 3-6 of the Manual).

Please contact me if you have any questions.

Sincerely,

Frank Biba, AICP, LEED AP
Chief, Environmental Programs
Dept. of Neighborhood and Environmental Programs
410 263-7946
fjb@annapolis.gov

cc: Maria Broadbent, Director
Jan Van Zutphen, Environmentalist